

POSITION: MAINTENANCE PERSON
LEVEL: GRADE 6 \$13.39 - \$19.12
DEPARTMENT: FACILITIES AND FLEET MAINTENANCE

FUNCTION: Performs complex maintenance of City buildings and property and provides assistance to Carpenters, Electricians, Plumbers, & Masons and other skilled tradespersons.

SUPERVISION RECEIVED: Works under the general supervision of the Facilities Superintendent. May also be supervised by other Unit C supervisors within the department as required.

SUPERVISION EXERCISED: None.

RESPONSIBILITIES: Performs miscellaneous maintenance and repair tasks on municipal buildings and property requiring journeyman skills in the following areas: carpentry, painting, plastering, demolition and other trades. Performs such duties as repairing roofs, doors, windows, locks, furniture, cabinets, shelves, stairs, flooring and fencing.

Subject to call for emergency work during any given twenty-four hour (24) hour period, such as any emergency the Director feels would impair the safety of the general public, such as ice or snowstorms.

EDUCATION AND EXPERIENCE: Graduation from a high school or GED equivalent. Two (2) years of paid prior experience in related building trades preferred.

SPECIAL REQUIREMENTS: Possession of a valid Massachusetts driver's license and good driving record. Operates a motor vehicle on a regular basis. Mandatory CORI (Criminal Offender Record Investigation) background check per City Council Ordinance effective May 14, 2013

TOOLS AND EQUIPMENT USED: Motorized vehicle, power and hand tools and equipment for carpentry and general construction work, such as saws, drills, sanders and hammers; mobile or portable radios.

PHYSICAL AND ENVIRONMENTAL STANDARDS: Duties require frequent and extended periods of outside work, work in high places, subject to all weather conditions and extremes, continuous walking, standing, climbing and frequent periods requiring sustained uncomfortable physical conditions, regular and sustained periods of strenuous physical exertion, requiring the ability to lift, carry and position heavy objects utilizing proper body mechanics and techniques, operation of equipment which causes loud noise levels and high vibrations, require the exercise of caution when operating equipment.

SELECTION GUIDELINES: Formal application; rating of education and experience; oral interview and reference check; job-related tests may be required.

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.