



CITY OF NEW BEDFORD

PARKS, RECREATION & BEACHES

JONATHAN F. MITCHELL



Policy and Procedure for Infrastructure Projects Proposed for Parks, Playgrounds and Beaches

March 2018

1. Submit proposal to the Department of Parks Recreation & Beaches

Include a description including the proposed funding source, concept plans, drawings and site plan showing proposed location
2. Proposal is reviewed by City of New Bedford Public Infrastructure Committee and Chief Operating Officer
Other pertinent city offices will review as well including Mayor's Office, Conservation Agent, Inspectional Services and others as needed
3. Proposal reviewed at Park Board meeting for public input and Park Board approval
4. Parks Recreation & Beaches staff and other City Offices as needed, work with the group proposing the infrastructure to create a final plan for public review
5. Community Meeting for public review of final project design
6. Group proposing the infrastructure works with Parks Recreation & Beaches, Dept. of Public Infrastructure, Dept. of Facilities and Fleet Management and other City departments as needed to create a timeline and plan for installation.
7. The group proposing the infrastructure must also obtain permits from all other municipal and/or governmental authorities and departments having jurisdiction over such work, if applicable. Any structures erected on the city of New Bedford property shall, at the sole option of the City of New Bedford, become the property of the City of New Bedford.
8. Upon completion of the installation, the city will be notified of any ground breaking, ribbon cutting or other celebration of the new structure.

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