



CITY OF NEW BEDFORD

Parks, Recreation & Beaches

Jonathan F. Mitchell, Mayor



Outside Vendor Form

Event Name: _____ Event Date(s): _____

Event Location: _____

Business Name: _____

Business Address: _____

Vendor Contact Person: _____

Vendor Phone Number: _____

Vendor Type (please circle one)

Portable Restrooms

Caterer

Band

Bar Service

Event Planner

Photographer

Tent Company

DJ

Other _____

I have read and understood the conditions governing the use of the facility and park rentals with the City of New Bedford and the Department of Parks Recreation & Beaches. My signature below acknowledges that I have read and understand the rules and expectations. Failure to comply with any or all of these rules could result in the Renter's loss of their security deposit or bond.

Printed Name of Signer

Vendor Authorized Signature

Date

Event Organizer's Signature

Date

All outside service providers must fill out and submit an Outside Service Provider form upon contractual agreement with the renter and submit it to the Department of Parks Recreation & Beaches with the City of New Bedford. Vendor may also be required to show proof of insurance as well within 30 days of the event.

If you have any questions please contact our office at (508) 961-3015
PLEASE FEEL FREE TO DUPLICATE THIS PAGE AS NEEDED!!!!