



Board of Assessors

February 10, 2017 - 9:00 AM – **Minutes**
City Hall, 133 William Street, Room 112

Present: Martin Treadup, Chairperson; Kimberly Saunders, Clerk; Peter Berthiaume, Assessor (Absent); Carlos Amado, Administrative Assistant to the Board; Monica Nova, Senior Clerk

Meeting called to Order at 9:00 AM

Board accepted Minutes for February 2, Meeting

The Board voted to abate the following excise:

Bill # 12-36714	\$8.75	Plates Cancelled 11/19/12
Bill # 12-59499	\$9.17	Plates Cancelled 8/22/12
Bill # 13-50109	\$36.25	Plates Transferred 1/25/13
Bill # 13-59897	\$25.52	Plates Cancelled 5/6/13
Bill # 13-64203	\$21.88	Plates Cancelled 7/2/13

The Board denied the following Clause 18 Exemption:

#111-79

Mr. Amado informed the Board that he has settled a few of the ATB cases and one was withdrawn.

Mr. Amado stated that the new Data Lister is scheduled to start on Monday, February 13, 2017.

Mr. Amado explained to the Board that the training process includes providing a manual, working side by side with other Data Listers, and following up with the new employee.

Mr. Amado mentioned that February 2, 2017 marked his 36th year in the Assessing business.

There were no sales read.

Next Meeting February 17, 2017

Submitted by

This meeting adjourned at 9:45AM

Kimberly Saunders, Clerk _____