



New Bedford Regional Airport

January 11, 2017 – 6:08 PM - **Minutes**

1852 Shawmut Ave., Bridgewater State University Aviation Training Center

Members Present

Paul Barton
Carlos DaCunha
Gary Correia
Adam Simmons
William Gushue
Russ Olson

Members Absent

Jason Oliveira

Airport Admin Staff

Scot Servis, Airport Manager
Joan Jones, Principal Clerk

Others Present

Rich Lasdin Loren Herren

1. Call to order. Meeting was called to order at 6:08
2. Pledge of Allegiance.
3. Roll call was taken by the Chairman and all commissioners were present except Commissioner Oliveira.
4. The members of the Airport Commission have received minutes of the previous meeting held on December 21, 2016. Request acceptance of those minutes, as recorded. Motion to accept minutes made by Commissioner Gushue and 2nd by Commissioner DaCunha. Motion carried
5. Reports:
 - a. Manager's
 - i. Financial/Operations report – manager went over the financial reports submitted
 - ii. Winter operations update – manager noted that even with a limited staff, the men did a great job getting the airport plowed and the runways open!
 - iii. TSA update – manager will be meeting with AvPorts for a status update
 - iv. Staffing issues –manager needs to look a budget for the next fiscal year as it is undetermined regarding assistant manager

At this point Commissioner DaCunha asked for an update on our guiding documents review. Manager replied with everything going on that he hasn't had the chance to address this issue as yet.

b. Airport Solutions Group (written report included in package). Rich Lasdin present this evening to go over ASG report dated 1/9/17. Mr. Lasdin noted that (1) Fire department is still working on truck repairs and we are looking for a May 139 certification from FAA (2) there is a boundary issue – McFarland/Alpha have a 4' overlap dispute. After a brief discussion, a motion was made by Commissioner DaCunha and 2nd by Commissioner Gushue to get Atty. Jaikes, manager and engineers and associated parties together to resolve this issue by our next commission meeting. Motion carried. (3) Mr. Lasdin informed the commission of the importance of moving forward with the land swap between the Synagogue and the Airport and the fact that this is being held up.

c. Chairman Report

i. Even though we had a limited staff due to 2 employees being out on comp, this past snow event did have its challenges but the runways got done and we opened promptly. Congratulations and many thanks to the staff! Loren Herren (Bridgewater) noted that he was very satisfied FAA/TSA moving forward and are on track. It was noted that there will be quarterly inspections of the fuel farms. To insure compliance, Commissioner Gushue made a motion that the New Bedford Airport Commission request that the New Bedford Fire Department and/or their designee initiate quarterly inspections of all Tenants authorized to sell aviation and/or jet fuel at the New Bedford Regional Airport so as to confirm compliance with all applicable Federal, State and Local fire statutes, codes, rules, regulations, requirements regarding fuel farms and sales. This motion was 2nd by Commissioner Simmons. There was a brief discussion of what would take place with a 139 certification and the FBO's responsibilities regarding fueling, etc. Commissioner Olson asked if the FBO's have to comply with anything new and he was informed that these safety measures have always been in place. Motion carried and all in favor. Commissioner DaCunha would like the manager to please review our current leasing policy, minimum standards and rules and regulations regarding fuel farms and sales.

d. Committee Reports

i. Operations Committee – no meeting held, nothing to report
ii. Finance & Audit Committee – no meeting held, nothing to report
iii. Marketing & Planning Committee – no meeting held, nothing to report
iv. Special Events Committee – no meeting held, nothing to report
v. ARFF Committee – no meeting held, nothing to report. There was a brief discussion regarding the continued purpose of this particular committee and it was decided to disband as it is no longer needed. Motion to disband made by Commissioner Gushue and 2nd by Commissioner Simmons. Motion carried

6. City Solicitor

a. Monthly Status Report- nothing to report as Atty. Jaikes was not present this evening

7. Old Business – nothing discussed

8. New Business

a. February Meeting Date is SCHEDULED FOR FEBRUARY 15, 2017

b. Election of officers. Paul Barton nominated and Commissioner Gushue 2nd nomination of Commissioner DaCunha as Vice Chair. All in favor and nomination carried. Commissioner Olson nominated and Commissioner DaCunha 2nd nomination of Commissioner Barton as Chair. All in favor and nomination carried. After brief discussion a motion was made by Commissioner Gushue and 2nd by Commissioner Olson to close nominations. All in favor and motion carried

9. Communications

10. Tabled Business

11. Adjournment. Motion to adjourn at 6:51 made by Commissioner Gushue and 2nd by Commissioner DaCunha. To reiterate, our next Commission meeting will be held on February 15 at 6:00 at the Bridgewater Flight School.

Respectfully submitted

Joan Jones
New Bedford Regional Airport