

TO: \_\_\_\_\_

**AGENDA**  
OFFICE OF THE MANAGER  
NEW BEDFORD REGIONAL AIRPORT  
NEW BEDFORD, MA

This is to inform you that there will be a **REGULAR MEETING** of the New Bedford Regional Airport Commission to be held on **Wednesday, February 21, 2018 at 6:00pm** in the classroom located in the **Bridgewater State University Aviation Training Center** at the New Bedford Regional Airport. The address for the facility is 1852 Shawmut Avenue, New Bedford MA. The class room can be reached by entering the building through the front door (facing Shawmut Ave.), then following the hallway to the right, through the glass door, then following the hallway across the open bay area. A right at the end of this hallway leads to the classroom.

"In accordance with the Americans with Disabilities Act (ADA), if any accommodations are needed, please contact **Paul Barton, Chairman NBRAC at 508-991-6161**. Requests should be made as soon as possible but at least **48 hours** prior to the scheduled meeting."

1. Call to order.
2. Pledge of Allegiance.
3. Roll call will be taken by the Chairman.
4. The members of the Airport Commission have received minutes of the previous meeting held on January 17, 2018. Request acceptance of those minutes, as recorded.
5. Reports:
  - a. Manager's
    - i. Operations briefing
    - ii. Financial/Operations report
    - iii. Elite update
    - iv. Winter Storm 1/31/18
    - v. Change in personnel
    - vi. Island Shuttle update
    - vii. Proposed changes to (2) Incentive Programs offered to Island Shuttle and Elite Airways and how the licenses, leases and operating agreements will apply
  - b. Chairman Report
    - i. Request an additional part time position to help eliminate overtime costs and help perform the additional duties now required by the FAA 139 certification
    - ii. Request \$25,000 for marketing the airport, We need this to help offset the lost marketing revenue from the decline of acceptance of the Myrtle Beach Route.
    - iii. Meeting with Mayor Mitchell to discuss the possibility of hiring someone to help us put together a business plan for the future of the regional airport
  - c. Committee Reports
    - i. Operations Committee
    - ii. Finance & Audit Committee
    - iii. Marketing & Planning Committee
    - iv. Special Events Committee
  - d. Airport Solutions Group (written report included in package)
6. City Solicitor – monthly status report –

CITY CLERK  
2018 FEB 16 A 11: 29  
CITY CLERK'S OFFICE  
NEW BEDFORD, MA

7. Old Business

8. New Business

a. March meeting date is **SCHEDULED FOR March 21, 2018 at 6:00**

9. Communications

10. Tabled Business

11. Executive session to consider the creation of a policy relative to collection of rent arrearages and options relative to recoupment of back rent owed to the airport

12. Adjournment