

Minutes of Airport Commission December 20, 2017

Meeting Opened at 6:12pm

Meeting Adjourned at 6:55pm

Members Present

Russ Olson
Adam Simmons
Jason Oliveira
Paul Barton
William Gushue

Members Absent

Gary Correia
Carlos DaCunha

Airport Admin Staff

Scot Servis, Airport Manager
Michael Crane, asst. Manager
Joan Jones, Principal Clerk

Others Present

Rich Lasdin
Eric Jaikes
Loren Herren

1. Call to order. Meeting opened at 6:12
2. Pledge of Allegiance.
3. Roll call was taken by the Chairman and all commissioners were present except Commissioners DaCunha and Correia.
4. The members of the Airport Commission have received minutes of the previous meeting held on October 25, 2017. Request acceptance of those minutes, as recorded. No November meeting due to lack of quorum. Motion to accept minutes made by Commissioner Oliveira and 2nd by Commissioner Gushue. All in favor. Motion carried
5. Introduction of our new Asst. Airport Manager, Michael Crane. Chair and commission welcomed Mr. Crane to the airport “family”.
6. Reports:
 - a. Manager’s (Scot Sevis)
 - i. Operations briefing – Operations, landings and enplanements were up significantly and fuel flowage was down
 - ii. Financial/Operations report – included in package
 - iii. TSA update – check point worked out flawlessly this past Saturday
 - iv. Marking/painting update – this work was completed in time to accommodate the Elite schedule
 - v. Monthly discount for contractor’s parking – manager asked for guidance for this item and after discussion, the commission agreed on a monthly discount of \$ 40.00. Motion to offer contractor parking at \$40.00 per month made by Commissioner Oliveira and 2nd by Commissioner Simmons. All in favor and motion carried.
 - vi. Elite maiden flight – this went very well and Colonial has the contract for ground

handling and has been SIDA badged. Very good turnout and positive response for our efforts

vii. Voke Tech co-op – we have 2 students from Voke to assist us in our advertising endeavors via websites for pilots and customers

viii. Snow operations of December – airport remained open and runways were cleared in a timely manner without complaints! Commissioner Olson noted that removed snow should not be placed against the fencing.

ix. Fence has been fixed at the 23 approach so this closes out our last FEMA project (occurring in 2013)

b. Chairman Report – Chairman Barton noted that there have been a lot of changes and a lot of things accomplished this past year and he expressed his thanks to the commission as well as the staff for their hard work, preparation and dedication. Chairman will discuss other destination options with Elite representatives in January

c. Committee Reports – no committee reports heard this evening

i. Operations Committee

ii. Finance & Audit Committee

iii. Marketing & Planning Committee

iv. Special Events Committee

d. Airport Solutions Group (written report included in package). Richard Lasdin present to go over the ASG report dated 12/12/17. Chairman was adamant about not using the local streets for vehicle use to complete upcoming projects. There was a brief discussion regarding land swap agreement with the Jewish Cemetery to alleviate this issue, which does require further research but no promises can be made at this point in time. Chair reiterated he is concerned that the integrity of the airport is at stake because we asked the neighborhood for its support in this project and assured them we would not allow construction vehicles to go through said neighborhood. Atty. Jaikes said they were told it is subject to city council approval of lot. Chair stated we will do whatever we need to do to fulfill our promise to keep the construction vehicles out of their neighborhood. Lastly it was noted that there has been no follow up interest on vacant property but we do have our own follow up plan to pursue property interest

7. City Solicitor – monthly status report – (1) City has filed a motion to dismiss the Lynch lawsuit and Lynch had filed a motion to amend its lawsuit – court should be forthcoming (2) Colonial has offered to donate 2 parcels to the airport, which are wetland areas. At the moment we (the airport) do not see a use for it but the city itself might (3) Tony Moniz, had been previously terminated and after a long appeal process for both sides the termination was overturned resulting in a judgment loss in the amount of \$65,000.00 which will be paid by the airport later this month (Atty. Jaikes had explained the process in detail) (4) Pencilvest lease had been extended as voted by the commission and now is in process of going before city council for their approval (5) We will eventually need a contract for Elite if they are staying – right now they are operating as a charter service. Chairman asked about Cape Air lease status and was told we have a draft agreement and comments and we are waiting for Island Shuttle and Elite to be signed off and then a significantly similar agreement will be put in place for all of them. Hopefully this will occur in the near future.

8. Old Business – nothing to discuss

9. New Business

a. January meeting date is **SCHEDULED FOR January 17, 2018 at 6:00**

10. Communications – nothing to discuss

11. Tabled Business - nothing

12. Executive session to discuss personnel and/or litigation issues – nothing to discuss

13. Adjournment. Motion to adjourn at 6:55 made by Commissioner Gushue and 2nd by Commissioner Olson.

Respectfully submitted,

Joan Jones
New Bedford Regional Airport